

**INFORMATION SYSTEMS SUB COMMITTEE – OUTSTANDING ACTIONS FROM THE PUBLIC MINUTES –
CHAMBERLAIN TO REPORT ON PROGRESS AT THE MEETING**

Meeting Date	Minute	Action and target for completion	Department responsible	Progress update
11 March 2015	HEAD OF IT REPORT TECHNOLOGY ROADMAP	<ul style="list-style-type: none"> • Chamberlain undertook to provide further details of anticipated cost savings concerning a centralised system of IT equipment purchase in the next report to be submitted to the Sub Committee together with an indication of the anticipated cost of a device through its lifetime. 	IS team, Chamberlain's Department	
11 March 2015	AGILISYS MANAGED SERVICE FINANCIAL REPORT	<ul style="list-style-type: none"> • To discuss the Apprenticeship Programme further with Agilisys as it had not yet employed the 100 Apprentices anticipated in the original contract; • Future reports on the Agilisys managed service to be more strategic, providing an overview of the current anticipated cost of the City of London Corporation contract and the elements concerning the City of London Police and the Oracle contracts; • To submit a report to the Sub Committee on an electronic storage policy be submitted; and • To submit a further annual report to the Sub Committee, later in the year, to mark the second year of the Agilisys contract. 	IS team, Chamberlain's Department - All items	
11 March 2015	CONTRACT PERFORMANCE REPORT	<ul style="list-style-type: none"> • To email Members to inform them of the steps being taken to address the areas in the Agilisys contract which are below target; • Any exceptions or matters performing below target should be drawn out and mentioned covering reports in future. 	IS team, Chamberlain's Department - All items	
11 March	SUPERFAST CITY	<ul style="list-style-type: none"> • That an informal meeting take place for 	Town Clerk's	

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2015	PROGRAMME UPDATE	Members who wished to discuss the IS developments in detail.	Department to arrange date of meeting. IS team, Chamberlain's Department to manage meeting content	
11 March 2015	MICROSOFT OUTLOOK FOR IPADS	<ul style="list-style-type: none"> • To look into whether Microsoft Outlook could be provided on Members' iPads and submit a report to the next meeting. 	IS team, Chamberlain's Department	
11 March 2015	INFORMATION SYSTEMS QUARTERLY UPDATE	<ul style="list-style-type: none"> • An anonymised Balanced Scorecard to be provided from another Local Authority in order to bench mark progress. Officers agreed to provide this at a future meeting. 	IS Team – Chamberlain's Department	